



Notifications: Request for Service Integration

The below is intended to be used as a guidance when there is a request for an integration with the Notifications Gateway.

Name of the Label	Description	Mandatory
Organisation	The should be the Ministry Acronym followed by the Entity (Department) and the Government Service Name (e.g. OPM – MITA (ECSD) – Daily Notifications)	Yes
MITA Contract Reference	Contract Reference which will be used for billing purposes	Yes
If the Government Entity is applying to send SMS Message Notifications		
Total number of SMSs envisaged to be sent per month	An estimate of how many SMS messages are being envisaged to be sent per month. This is required for capacity planning purposes.	Yes
Target date by when integration shall be used in production (Go Live)	By when will the service be launched. This is required for capacity planning purposes.	Yes
Sender Identifier (CLI)	Your custom SMS Sender alphanumeric identifier. This denotes the sender identification that the recipient sees when s/he receives the SMS. The Sender Identifier (CLI) should not exceed 11 characters, including spaces	Yes <i>(if request is for SMS)</i>
Type of Interface Mechanism	This shared service has two modes of operation: <ul style="list-style-type: none"> Manual through the Notifications Portal), or Automated (through an Application Program Interface (API)). The API is based on the exchange of predefined XML and JSON files. 	Yes <i>(if request is for SMS)</i>
Service Name	The name of the Government Service	Yes <i>(if request is for SMS)</i>
Service Description	A description for what the SMS notifications will be sent, including an approximation of the envisaged monthly SMS consumption.	Yes <i>(if request is for SMS)</i>
If the Government Entity is applying to send Email Notifications		
Name of Email Service	The name of the Government Service	Yes <i>(if request is for Email)</i>

<p>The generic email address from where the emails will be sent</p>	<p>A generic email address from where the email notifications will be sent from (i.e. the Originator). <i>email address must be a valid government mailbox.</i></p>	<p>Yes <i>(if request is for Email)</i></p>
<p>As a minimum the Government Entity has to appoint two administrators for the specific Government service whereby they will be responsible for the management of user accounts to access the Notifications Portal.</p>		
<p>User 1: CORP Login</p>	<p>The user's CORP login name. The authorised user will be able to access the Notifications Portal using his/her CORP credentials. If the authorised user is not a member of the CORP domain, a system account will be created.</p>	<p>Yes</p>
<p>User 1: Name and Surname</p>	<p>The Name and Surname of the user to be granted access to the Notifications Portal</p>	<p>Yes</p>
<p>User 1: Email Address</p>	<p>The Email Address of the user to be granted access to the Notifications Portal</p>	<p>Yes</p>
<p>User 1: Contact Telephone No</p>	<p>The telephone number of the user to be granted access to the Notifications Portal</p>	<p>Yes</p>
<p>User 2: CORP Login</p>	<p>The user's CORP login name. The authorised user will be able to access the Notifications Portal using his/her CORP credentials. If the authorised user is not a member of the CORP domain, a system account will be created.</p>	<p>Yes</p>
<p>User 2: Name and Surname</p>	<p>The Name and Surname of the user to be granted access to the Notifications Portal</p>	<p>Yes</p>
<p>User 2: Email Address</p>	<p>The Email Address of the user to be granted access to the Notifications Portal</p>	<p>Yes</p>
<p>User 2: Contact Telephone No</p>	<p>The telephone number of the user to be granted access to the Notifications Portal</p>	<p>Yes</p>